For 2021 Spring

International Graduate Admission
Application Guideline

KAIST
Korea Advanced Institute of Science and Technology
Office of Admissions
Table of Contents

Eligibility............................................................................................................. 03
Application Timeline.......................................................................................... 04
Application Procedures at a Glance................................................................. 05
Required Application Materials...................................................................... 07
Degrees and Programs....................................................................................... 11
Campus Life (Daejeon & Seoul)....................................................................... 15
Financial Aid...................................................................................................... 17
Apostille Requirement....................................................................................... 18
FAQs.................................................................................................................... 19
Appendix I. Form - List of Honors and Awards.............................................. 20
Appendix II. Checklist of Documents.............................................................. 21
International applicants must satisfy All of the following requirements:

### Degree Requirement
- For master’s degree program, s/he holds or will hold a bachelor’s degree by **February 28th, 2021** or,
- For doctoral degree program, s/he hold or will hold a bachelor’s and master’s degree by **February 28th, 2021**

### Citizenship Requirement
- s/he is NOT a citizen of Korea (Korean citizens who hold dual citizenships are not eligible for applying as international students).

---

**NOTE for International Applicants of Korean Ethnicity**

*International applicants of Korean ethnicity*, regardless of place of birth, MUST additionally satisfy **ONE** of the two requirements below:

a. **NEITHER** of the applicant’s parents is a citizen of Korea or;
b. The applicant must have received his/her **ENTIRE** elementary, junior high, and high school education **OUTSIDE** of Korea at the comparable and equivalent level of those provided in Korea.

※ In this case, international schools located in Korea are not acknowledged as foreign schools. Applicants of Korean ethnicity who completed their entire education (elementary, junior high, high school, and undergraduate) outside of Korea should submit the **Certificate of the Facts Concerning the Entry & Exit (“출입국사실증명서”)** issued by the Korean Immigration Office. The certificate should have been issued recently.

International students of Korean ethnicity who do not meet at least one of the conditions above **CANNOT** apply for International Admissions. Instead, they must apply for Korean Admissions. ([http://admission.kaist.ac.kr/graduate](http://admission.kaist.ac.kr/graduate))
ONLINE Application  
Aug. 21st, 2020 – Sep. 18th, 2020  
[https://apply.kaist.ac.kr/intergradapply](https://apply.kaist.ac.kr/intergradapply).  
Aug. 21st, 10a.m. - Sep. 18th, 5p.m.

Document Submission by POST  
by Sep. 25th, 2020  
Send your online application printout and supporting materials to our office, except for recommendation letters which are received through our online system.

Arrival Check of Submitted Document  
Aug. 28th, 2020 – Sep. 25th, 2020  
Please check the status of your document arrival at [https://apply.kaist.ac.kr/intergradapply](https://apply.kaist.ac.kr/intergradapply).  
If it comments on any missing documents or additionally required documents, please send all supplementary documents to the admissions office by the due date.

Interview (if necessary)  
Oct. 26th, 2020 – Nov. 30th, 2020  
Please check your e-mail at regular intervals.

Application Review  
Oct. 26th, 2020 – Nov. 30th, 2020  
Respective departments will contact applicants individually if an interview is necessary.

Scholarship Review  
Dec. 2nd, 2020 – Dec. 8th, 2020

Decision Notification  
5:00p.m., Dec. 11th, 2020  
Admission results will be posted on the KAIST admissions website along with registration instructions.  
[http://admission.kaist.ac.kr/international/](http://admission.kaist.ac.kr/international/)

Admission  
Mar. 2nd, 2021  
※ THE TIMELINE IS BASED ON LOCAL TIME IN SOUTH KOREA AND IS SUBJECT TO CHANGE.  
※ Subject to change according to circumstances.
NOTE: It is highly recommended for applicants to a doctoral program to contact their potential advising professor at KAIST before applying. (Please refer to page 11-14 for contact information.) It is optional for applicants to master’s program to contact their potential advising professor before applying.

**Step 1** Visit our website and apply.
- Click on "Online Application for Spring 2021 Graduate Program"

**Step 2** Complete application for the graduate admission according to the instructions.

**Step 3** Please review and complete your application and save it in your computer.
- Please note that after paying the application fee, you will not be able to modify your application, and the fee will not be refunded. Therefore, it is strongly recommended for you to review and finalize your online application before paying the application fee.

**Step 4** Pay the application fee (USD 80 or KRW 80,000)

**Step 5** Print out your online application form.
- Please note that the application number should be kept for further procedures and to check the final admission decision.

**Step 6** Send a hard copy of the online application printout along with all supporting materials to the Admissions Office.
- Please note that those who do not send a hard copy of the required materials to the Admissions Office will be excluded from the evaluation process even if the online application is complete.
- Only recommendation letters will be received electronically through the online system. Therefore, a hard copy of the recommendation letters is NOT necessary.
- Information you need to know:
  A. Document Submission: Send your application package via registered post mail or express mail. You can also visit our office and submit the documents in person.
  B. Deadline of document arrival: September 25th, 2020
  C. Address
     Graduate Admissions Team, KAIST
     # 110, 1st Floor, E 16-1 B/D
     291 Daehak-ro, Yuseong-gu, Daejeon 34141
     Republic of Korea
     Office. +82-42-350-2352, 2354 / E-mail: advanced.adm@kaist.ac.kr

**Step 7** Check whether your package has arrived to our office.
- You can find out whether your package and recommendation letters have arrived at our office through our online system https://apply.kaist.ac.kr/intergradapply.
- If you have any missing documents, your status will be indicated as "incomplete".

Your paperwork for application has been finished here!

**Step 8** Check your e-mail on regular intervals.
- If necessary, the reviewing department will reach you for an interview.

**Step 9** Visit our website for the decision notification (Dec. 11th, 2020).
- Log in our system and check at https://apply.kaist.ac.kr/intergradapply
Notice on Collection and Use of Personal Information

According to the Personal Information Protection Law, KAIST will obtain your agree on collecting and using your personal information as below through our online system.

The Office of Admission will collect and use your personal information for the purpose of student selection and enrollment to KAIST.

I. Personal Information Required for Student Selection and Enrollment (Compulsory)

<table>
<thead>
<tr>
<th>List of Information</th>
<th>Purpose</th>
<th>Legal Grounds</th>
<th>Holding Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Compulsory information) name, address, phone/mobile number, country of citizenship, photo, institutions attended (institutions, degree, major field of study, dates attended, academic performance)</td>
<td>• Student selection (All applicants)</td>
<td>• Higher Education Act, Article 33(Admission Qualifications), Article 34 (Methods for Selecting Students)</td>
<td>10 years</td>
</tr>
<tr>
<td>(Optional information) English proficiency test score, work history (place of work, duration of service, job title, responsibilities), honors and awards, research field and topic</td>
<td>• Enrollment (only for successful applicants)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Registration on school register</td>
<td>• Enforcement Decree of the Higher Education Act, Article 35 (Data for Admission Screening)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Academic history check</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Academic performance check</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Providing information regarding registration etc.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

※ The subject of information has the right to deny the collection and use of their personal information. However, as the above information is compulsory for the student selection process, denial of information collection and use means that the subject of information may not apply to be considered in the selection process.

- Do you consent to the above collection and use of your personal information?
  □ I consent □ I do not consent

2. Unique Identifying Information Collection and Use (Compulsory)

<table>
<thead>
<tr>
<th>Items</th>
<th>Purpose</th>
<th>Legal Grounds</th>
<th>Holding Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Passport number / Alien Registration Number (in case you have a valid number)</td>
<td>• Admission screening and student selection (All applicants)</td>
<td>Enforcement Decree of the Higher Education Act, Article 73 (Handling of Unique Identifying Information)</td>
<td>10 years</td>
</tr>
<tr>
<td></td>
<td>• Handling of violations in the application process (all applicants)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Documentation of education such as school register entry and management etc. (Only for successful applicants)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

※ The subject of information has the right to deny the collection and use of their personal information. However, as the above information is compulsory for the student selection process, denial of information collection and use means that the subject of information may not apply to be considered in the selection process.

- Do you consent to the above collection and use of your personal information?
  □ I consent □ I do not consent
Required Application Materials

Document Checklist (Online Application)
- Checklist will be printed automatically with your application when application number is issued.

A Copy of Application Form (Online Application)
- When completing the online application, fill in the section of statement of purpose. Questions will appear as below.

**Statement of Purpose questions (online application)**
1) Please briefly answer the following questions with keywords (500 Bytes per each question)
   - What you studied at previous institution
   - Motivation applying for the major
   - Brief study plan
   - Future plan after study
   - Honors and awards
   - Introduction of institution previously attended

2) Write down a detailed and accurate statement of your purpose and objective in pursuing your study at KAIST. (Required)
   Describe any work or academic experiences related to your chosen field of study (5,000 Bytes)

- Print after completing the online application and include it in the application package with the other supporting materials.
- For GITTP applicants, submit additional documents with all required documents. Please refer to the ITTP webpage (http://ittp.kaist.ac.kr/html/kr/adm/adm_0203.html)

Statement of Financial Resources (Online Application)
- The relevant form can be found in the online application.

1) Self-support or Parental Sponsor:
   The applicant who chooses Self-support or Parental Sponsor should attach a bank statement covering yearly educational expenses at KAIST. The following are tuition fees in the year of 2020:
   - Techno MBA KRW12,600,000/semester
   - Finance MBA KRW15,910,000/semester
   - Others KRW 4,048,000/semester
   ※ The rates above are subject to change.

2) Government/Organization Scholarship:
   The applicant with a government scholarship should attach a certificate or a letter of sponsorship. KAIST may not provide additional financial aids when the guaranteed amount of the government scholarship is higher than that of KAIST Scholarship.
   *Global Korea Scholarship (GKS) Program by NIIED is not available in this admission term.*

3) KAIST Scholarship:
   If you need financial aid, you can apply for KAIST scholarship by selecting ‘KAIST scholarship’ in the online application. The recipients of this scholarship will be announced with the final decision. The scholarship amount and conditions are set prior to student enrollment based on the merits of the applicant. The KAIST Scholarship Committee will examine further exemption of tuition and fees every year. KAIST scholarship recipients are generally exempt from paying tuition fees, and a monthly stipend of KRW 350,000 for Master’s and KRW 400,000 for Doctoral students and the Medical Health Insurance fees are supported by the recipient’s advisor/department.
03 Two Recommendation Letters

- **Recommendation letters will be received electronically.** Once you complete application payment, each recommender will receive an automated email instructing how to proceed with their recommendation letters through an online platform. For the detailed procedure of submitting recommendation letters, please refer to the instruction in the online application system.
- Two recommendation letters are required. Usually, recommendation from university professors, who have taught/supervised you, is preferred.
- If you are working for a company, recommendation letters from your supervisors are also acceptable. In this case, please use company letterhead showing the company’s full address, telephone, and official/institutional email address of the recommender.
- Request your recommendation letters as early as possible and provide your recommender with adequate time to complete before submission deadline.

04 Certified Degree / Diploma

- A certified copy of the official degree(s) of bachelor and master (for doctoral applicants) from the institution(s) attended or attending should be submitted in an original form.
- Prospective graduates can submit a certificate of expected graduation or an official letter from the university indicating the date of graduation and the degree to be conferred. After admission, applicants must submit the certificate within 15 days of enrollment to the Office of Admissions.
- Certified documents with apostille attached (or Korean embassy certificate) are preferred, as it will expedite approval of the visa application.

05 Certified Transcripts

- A set of certified transcripts from every institution(s) attended and attending should be submitted in an original form.
- **Transcripts must include information on courses completed, grades for marks earned, and certificates or degree awarded from every institution attended or attending.**
- Transcripts should include a statement of personal rank in department, if available.
- If CGPA/maximum score does not appear on the transcript, please submit a letter of proof certified by the university, if available.
- **Transcripts can be mailed to the Admissions Office separately,** but must arrive by the deadline.

06 Certified English Proficiency Test (EPT) Reports

- All Applicants whose official/native language is not English must submit the valid EPT report.
- English proficiency tests must have been taken within two years of the online application deadline (valid test date: starting from September 19th, 2018).
- Minimum Scores and Submission

<table>
<thead>
<tr>
<th>Test</th>
<th>Min. Score</th>
<th>Submission</th>
<th>Remark</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOEFL iBT</td>
<td>83</td>
<td>Report through ETS website and send us a legible copy of score report</td>
<td>Code: 0195</td>
</tr>
<tr>
<td>*PBT / CBT</td>
<td>* 560 / 220</td>
<td></td>
<td></td>
</tr>
<tr>
<td>IELTS</td>
<td>6.5 band</td>
<td>A legible copy of score report</td>
<td>Academic Mode</td>
</tr>
<tr>
<td>TOEIC</td>
<td>720</td>
<td>The original score report</td>
<td>Listening &amp; Reading</td>
</tr>
<tr>
<td>TEPS/ New TEPS</td>
<td>599 / 326</td>
<td>A legible copy of score report</td>
<td></td>
</tr>
</tbody>
</table>

- **Institutional Testing Programs (ITP) are not applicable.**
- EPT requirement is different for Global IT Technology Program (GITTP), KOICA-KAIST Social Entrepreneurship MBA Program, and International Nuclear and Radiation Safety Master’s Degree

* EPT Exemption requirement

1. Applicants who are nationals of English native speaking countries (Guyana, New Zealand, United States, Ireland, United Kingdom, Australia, Canada) or officially English speaking countries (e.g. India, Pakistan, Ethiopia, Kenya, and etc.) are exempt from submitting the EPT report. (An English Lecture Certificate from Bachelor’s or higher degree is required for those who studied in officially English speaking countries.)

2. Applicants who completed their degree programs (Bachelor’s, Master’s or Doctoral degree) in an English native speaking country are exempt from submitting an EPT report. (English native speaking countries: Guyana, New Zealand, United States, Ireland, United Kingdom, Australia, Canada)

3. Applicants who are *already enrolled in KAIST as graduate degree program (MS/PhD) student during the period of application* are exempt from submitting the EPT report. (*Those enrolled in the GITTP, KINS-KAIST, RCA-KAIST or KOICA-KAIST program should submit the valid EPT report to apply to the program besides them*)

**Curriculum Vitae**

- Personal resume, any format

**Copy of Identity Document I (Applicant’s)**

- An official document indicating applicant’s nationality. e.g. passport, national ID card, alien registration card, etc. (Include a copy of the ID showing the number, date of issue and expiration, photo, and name.)

**Copy of Identity Document II (Both Parents’)**

- An official document indicating both parents’ nationality, e.g. passports, national ID cards, etc. written either in English or Korean (Include a copy of page showing the number, date of issue and expiration, photo, and name.)

**Family Relation Certificate (“가족관계증명서”) or the Certificate of the Facts Concerning the Entry & Exit (“출입국사실증명서”) ONLY for applicants of Korean ethnicity**

- Official documents indicating the applicant and parents’ loss of Korean nationality, e.g. Family Relation Certificate (“가족관계증명서”). OR,

- The Certificate of the Facts concerning the Entry&Exit (“출입국사실증명서”) proving that the applicant had completed his or her entire education from elementary, junior high, and high school education outside of Korea.

**Optional Documents**

# 1. List of Honors and Awards (refer to the Appendix)

- If there are honors, awards, fellowships, or any academic certificates or test reports during university, please list them in order of importance in the form. E.g. Graduate Record Examination (GRE/ Code: 4558. Please report through the ETS website to be recognized), Graduate Management Admissions Test (GMAT), Test of Proficiency in Korean (TOPIK), Korean Language Proficiency Test (KLPT), etc.
- The list will be valid only when recommendations or evidence are submitted
# 2. Employment Certificate

- If there is work or internship experience related to the study and research, please attach an attested certificate or an official letter. If there is research assistant or teaching assistant experience, an advisor may write a verification letter.
- Duration of employment, position, and job description must appear on the certificate or letter.
- Acknowledgement of work experience will be valid only when recommendations or evidence are submitted.

# 3. School Profile/ Credit Rating System

- School profile and description of the grading system would help us better evaluate applicants.

## Application Fee

Please be aware that you cannot change or modify your application after you pay the fee.

- The application fee is **KRW 80,000** or **USD 80**.
- Payment can be made by credit card or bank transfer (credit card is more responsive)
- If you pay by credit card, an application number will be given to you automatically upon payment and you will be exempt from submitting the invoice and remittance receipt.
- If you pay the fee by bank transfer abroad, you should send the remittance receipt via email. We will issue your application number after receipt of your application fee is confirmed. The bank account number will be provided when you complete the online application.
- Additional payment charges (i.e. bank charges) must be paid by the applicant.
- Please note that you cannot modify your application form once you pay the application fee.

## NOTICE

01) Submitted documents will NOT be returned in any case. Please keep a copy of all application materials in case the materials get lost in the mail. Your professors should do the same.

02) The application fee is **non-refundable** and not waived.

03) Recommendation letters will be received electronically. Once you complete application payment, each recommender will receive an automated email instructing them how to proceed with their recommendation letters through an online process.

04) Document certification can be done by obtaining the seal of the issuing institution or visiting a notary office. Photocopies will not be accepted.

05) All documents should be in **English or Korean**. If it is in any other language, it should be translated by the institution or a notary office.

06) Certain documents (e.g. diploma, transcripts, and English proficiency test score report) can be sent directly and separately to the Admissions Office. All documents must arrive within the deadline.

07) The admissions staff reserves the right to request additional documents from applicants and to verify the authenticity of submitted materials.

08) Admitted students may NOT defer enrollment to a later semester. Students who wish to defer enrollment must reapply.

09) Admitted students who are not selected for KAIST scholarship without sponsor from a government or an organization will receive admission certificate with financial resource mentioned as self-support.

10) Admitted students are required to submit Apostille Certificates within 15 days of enrollment. Please refer to ‘Apostille Requirement’ on the page 18.

11) Applicants whose forms and supporting documents are incomplete or found to be forged will be disqualified from the admissions process.

12) The offer of admission may be revoked even after being admitted to or having graduated from KAIST, if any of the submitted materials are found to be false or counterfeit.

13) Admitted applicants cannot enroll in another degree program at KAIST or another institution.
1. Degree Information

An academic year consists of two semesters: **Spring & Fall**

KAIST grants the following degrees:

- **Master’s degree**
  The master’s degree generally requires two academic years of study.

- **MBA degree**
  The MBA degree is awarded in the department of Finance MBA and Techno-MBA.

- **Doctoral degree**
  The PhD degree generally requires three or more academic years of study.

- **Integrated master's and doctoral degree**
  Students who enter the integrated master's and doctoral degree program are expected to complete their doctoral degree. It generally requires five academic years of study. They start with the master's program and are admitted to the PhD program without the usual requirements of submitting the master's thesis.

  ※ **NOTE**: Action taken for people who drop out from the integrated program: In case that a student drops out, the master's degree can be conferred if the requirement of master's degree is completed.

2. Department Information

### Main (Daejeon) Campus

<table>
<thead>
<tr>
<th>College</th>
<th>School / Department/ Division</th>
<th>M.S.</th>
<th>M.S.- PhD</th>
<th>PhD</th>
<th>Contact Info.</th>
</tr>
</thead>
</table>
| Natural Science              | **Physics**
  Condensed Matter Physics, Optics, Plasma Physics, Particle and Theoretical Physics, Soft Matter Physics, Nonlinear and Complex Systems, Biophysics
  * Applicants are highly recommended to contact advising professor prior to application |      |           |     | [http://physics.kaist.ac.kr](http://physics.kaist.ac.kr)
  T. 82-42-350-2502
  E. jj2118@kaist.ac.kr |
|                              | **Mathematical Sciences**
  T. 82-42-350-2703
  E. hlyoon@kaist.ac.kr |
|                              | **Chemistry**
  T. 82-42-350-2803
  E. yslim1596@kaist.ac.kr |
| Life Science and Bioengineering | **Biological Sciences**
  Biological/Biomedical Sciences (Cell Biology, Biochemistry, Structural Biology, Genetics, Epigenetics, Stem Cell Biology, Plant Biology, Developmental Biology, Neurobiology, Immunology), Biotechnology or Biengineering (Applied Biophysics, Microbial and Cell Biotechnology, and Environmental Biotechnology, Synthetic Biotechnology) |      |           |     | [http://bio.kaist.ac.kr](http://bio.kaist.ac.kr)
  T. 82-42-350-2605
  E. iskang@kaist.ac.kr |
<table>
<thead>
<tr>
<th>College</th>
<th>School / Department/ Division</th>
<th>M.S.</th>
<th>M.S.-PhD</th>
<th>PhD</th>
<th>Contact Info.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Graduate School of Medical Science and Engineering</strong></td>
<td>- Physician-Scientist Track (Medical Sciences (Molecular Biology, Immunology, Virology, Stem Cell Biology, Vascular Biology, Pathology, Molecular Genetics, Neuroscience, Biochemistry, Structural Biology, Developmental Biology) and Biomedical Engineering (Cell and Tissue Engineering))</td>
<td>●</td>
<td>●</td>
<td>●</td>
<td><a href="http://gmsm.kaist.ac.kr">http://gmsm.kaist.ac.kr</a> T. 82-42-350-4233 E. <a href="mailto:bsckim202@kaist.ac.kr">bsckim202@kaist.ac.kr</a></td>
</tr>
<tr>
<td></td>
<td>- Medical Science and Engineering Track (Medical Sciences (Vascular Biology, Stem Cell Biology, Regenerative Medicine, Developmental Biology, Immunology, Virology, Neuroscience, Metabolism, Liver Biology, Pathology, Structural Biology, Drug Design, Molecular Genetics, Molecular Biology))</td>
<td>●</td>
<td>●</td>
<td>●</td>
<td><a href="http://gmsm.kaist.ac.kr">http://gmsm.kaist.ac.kr</a> T. 82-42-350-4233 E. <a href="mailto:bsckim202@kaist.ac.kr">bsckim202@kaist.ac.kr</a></td>
</tr>
<tr>
<td><strong>Mechanical Engineering</strong></td>
<td>Micro/Nano Systems, IT-based Intelligent Mechanical Systems, New Energy Systems, Biomedical Engineering, Mechanics and Design Innovation, Pro-human Engineering, Ocean Systems</td>
<td>●</td>
<td>●</td>
<td>●</td>
<td><a href="http://me.kaist.ac.kr">http://me.kaist.ac.kr</a> T. 82-42-350-3002 E. <a href="mailto:e_suk@kaist.ac.kr">e_suk@kaist.ac.kr</a></td>
</tr>
<tr>
<td><strong>Aerospace Engineering</strong></td>
<td>Aerodynamics &amp; Structures, Propulsion &amp; Energy, Airborne Vehicle Technology, Space Systems, Aerospace Information &amp; Intelligence, etc.</td>
<td>●</td>
<td>●</td>
<td>●</td>
<td><a href="http://aero.kaist.ac.kr">http://aero.kaist.ac.kr</a> T. 82-42-350-3706 E. <a href="mailto:soaekim@kaist.ac.kr">soaekim@kaist.ac.kr</a></td>
</tr>
<tr>
<td><strong>Electrical Engineering</strong></td>
<td>Circuits and Systems, Nano Devices and Integrated Systems, Electromagnetics and Photonics, Communications, Computing, Networking, Security, and Signals and Systems</td>
<td>●</td>
<td>●</td>
<td>●</td>
<td><a href="http://ee.kaist.ac.kr">http://ee.kaist.ac.kr</a> T. 82-42-350-3402 E. <a href="mailto:hyunjupark@kaist.ac.kr">hyunjupark@kaist.ac.kr</a></td>
</tr>
<tr>
<td><strong>Engineering</strong></td>
<td>- The Robotics Program</td>
<td>•</td>
<td>•</td>
<td>•</td>
<td><a href="http://r.kaist.ac.kr">http://r.kaist.ac.kr</a> T. 82-42-350-8584 E. <a href="mailto:puzzle@kaist.ac.kr">puzzle@kaist.ac.kr</a></td>
</tr>
<tr>
<td></td>
<td>- Future Vehicle</td>
<td>•</td>
<td>•</td>
<td>•</td>
<td><a href="http://f.kaist.ac.kr">http://f.kaist.ac.kr</a> T. 82-42-350-8461 E. <a href="mailto:bnlee@kaist.ac.kr">bnlee@kaist.ac.kr</a></td>
</tr>
<tr>
<td></td>
<td>- Graduate School of Information Security</td>
<td>•</td>
<td>•</td>
<td>•</td>
<td><a href="http://gis.kaist.ac.kr">http://gis.kaist.ac.kr</a> T. 82-42-350-8303 E. <a href="mailto:jsun813@kaist.ac.kr">jsun813@kaist.ac.kr</a></td>
</tr>
<tr>
<td><strong>Graduate School of Artificial Intelligence</strong></td>
<td>Artificial Intelligence, Machine Learning, AI+Healthcare, AL+Autonomous Driving, AI+Manufacturing, AI+Security, AI+Emerging</td>
<td>●</td>
<td>●</td>
<td>●</td>
<td><a href="http://gsai.kaist.ac.kr">http://gsai.kaist.ac.kr</a> T. 82-42-350-1802 E. <a href="mailto:kgh86@kaist.ac.kr">kgh86@kaist.ac.kr</a></td>
</tr>
<tr>
<td><strong>Civil and Environmental Engineering</strong></td>
<td>Structural Engineering and Materials, Geotechnical Engineering and Geo-Systems, Environmental Engineering and Sustainability, IT for Construction Engineering, Transportation, Urban Design and Planning</td>
<td>●</td>
<td>●</td>
<td>●</td>
<td><a href="http://civ.kaist.ac.kr">http://civ.kaist.ac.kr</a> T. 82-42-350-3502 E. <a href="mailto:ahj311@kaist.ac.kr">ahj311@kaist.ac.kr</a></td>
</tr>
<tr>
<td></td>
<td>- Environmental and Energy Technology Program</td>
<td>•</td>
<td>•</td>
<td>•</td>
<td><a href="http://eet.kaist.ac.kr">http://eet.kaist.ac.kr</a> T. 82-42-350-4303 E. <a href="mailto:ha@kaist.ac.kr">ha@kaist.ac.kr</a></td>
</tr>
<tr>
<td><strong>Bio and Brain Engineering</strong></td>
<td>Bioengineering and Brain Engineering including, Bioelectronics, Bioinformatics, Biomedical Imaging, BioNano/MEMS, Computational Neuroscience, Neural Engineering, Systems Biology, Tissue Engineering and Nanomedicine</td>
<td>●</td>
<td>●</td>
<td>●</td>
<td><a href="http://biobig.kaist.ac.kr">http://biobig.kaist.ac.kr</a> T. 82-42-350-4303 E. <a href="mailto:hae@kaist.ac.kr">hae@kaist.ac.kr</a></td>
</tr>
<tr>
<td></td>
<td>- Brain and Cognitive Engineering</td>
<td>•</td>
<td>•</td>
<td>•</td>
<td><a href="http://bce.kaist.ac.kr">http://bce.kaist.ac.kr</a> T. 82-42-350-4305 E. <a href="mailto:bceprogram@kaist.ac.kr">bceprogram@kaist.ac.kr</a></td>
</tr>
<tr>
<td>College</td>
<td>School / Department/ Division</td>
<td>M.S.</td>
<td>M.S.-PhD</td>
<td>PhD</td>
<td>Contact Info.</td>
</tr>
<tr>
<td>---------</td>
<td>-------------------------------</td>
<td>------</td>
<td>---------</td>
<td>-----</td>
<td>---------------</td>
</tr>
<tr>
<td>- Graduate School of Knowledge Service Engineering</td>
<td>Data Science, Big Data, Knowledge Modeling and Representation, Knowledge Engineering, Business Intelligence, Human-Computer Interaction, User Experience, User Behavior Modeling, Human Decision Making, Data Mining and Knowledge Discovery, Intelligent System Modeling and Design, Intelligent Decision Support, Information Design, Content Networking, Pervasive Knowledge Services, Content Service, Service Modeling.</td>
<td>•</td>
<td>•</td>
<td></td>
<td><a href="http://kse.kaist.ac.kr">http://kse.kaist.ac.kr</a> T. 82-42-350-3904 E. <a href="mailto:seounsuplee@kaist.ac.kr">seounsuplee@kaist.ac.kr</a></td>
</tr>
<tr>
<td>- International Nuclear and Radiation Safety Master's Degree Program(KINS-KAIST)</td>
<td>• Only open to THOSE WHO ARE WORKING FOR GOVERNMENT OR NUCLEAR RELATED INSTITUTIONS OF HIS/HER COUNTRY AND ARE RECOMMENDED BY GOVERNMENT OR CURRENT INSTITUTION. Visit website of the program for more information.</td>
<td>•</td>
<td>•</td>
<td></td>
<td><a href="http://nms.kaist.ac.kr">http://nms.kaist.ac.kr</a> T. 82-42-350-8511 E. <a href="mailto:juyeong@kaist.ac.kr">juyeong@kaist.ac.kr</a></td>
</tr>
<tr>
<td>The Cho Chun Shik Graduate School of Green Transportation</td>
<td>Eco-friendly Transportation Technology (Electric Vehicle, Hybrid Electric Vehicle, Wireless Electric Transfer, e-Mobility), Intelligent Transportation Technology (Autonomous Vehicle, Vehicular Communication for Cooperative Driving), Sustainable Transportation Technology (Efficient Urban Transportation Systems, Logistics Optimization, Future City Policy)</td>
<td>•</td>
<td>•</td>
<td></td>
<td><a href="http://gt.kaist.ac.kr">http://gt.kaist.ac.kr</a> T. 82-42-350-1252 E. <a href="mailto:juyeong0610@kaist.ac.kr">juyeong0610@kaist.ac.kr</a></td>
</tr>
<tr>
<td>College</td>
<td>School / Department/ Division</td>
<td>M.S.</td>
<td>M.S.- PhD</td>
<td>PhD</td>
<td>Contact Info.</td>
</tr>
<tr>
<td>---------</td>
<td>-------------------------------</td>
<td>------</td>
<td>-----------</td>
<td>-----</td>
<td>---------------</td>
</tr>
<tr>
<td>Graduate School of Science, Technology, and Policy</td>
<td>National Policy in Science and Technology, Health and Biomedical Policy, the National Innovation System, Dynamics of R&amp;D Policy Decisions, Energy and Environment Policy, Aging and Welfare Technology Policy, Ethics of Emerging Technologies</td>
<td>•</td>
<td></td>
<td>•</td>
<td><a href="http://stp.kaist.ac.kr">http://stp.kaist.ac.kr</a> T. 82-42-350-4843 E. <a href="mailto:jungillee@kaist.ac.kr">jungillee@kaist.ac.kr</a></td>
</tr>
<tr>
<td>Business - Global IT Technology Program</td>
<td>Latest IT Technology R&amp;D in Korea, IT Technology Management/Policy in Korea, Wireless Communications Technology, Ubiquitous Computing, Software Engineering, ICT Economics and Management, Internet Business and Management, Financial and Accounting Management in IT Policy</td>
<td>•</td>
<td></td>
<td>•</td>
<td><a href="http://ittp.kaist.ac.kr">http://ittp.kaist.ac.kr</a> T. 82-42-350-6845 E. <a href="mailto:kate1025@kaist.ac.kr">kate1025@kaist.ac.kr</a></td>
</tr>
<tr>
<td>Seoul Campus</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>College</td>
<td>Department /Division</td>
<td>M.S.</td>
<td>M.S.- PhD</td>
<td>PhD</td>
<td>Contact Info.</td>
</tr>
<tr>
<td>---------</td>
<td>-------------------</td>
<td>------</td>
<td>-----------</td>
<td>-----</td>
<td>---------------</td>
</tr>
<tr>
<td>Business</td>
<td>Management Engineering</td>
<td>•</td>
<td>•</td>
<td>•</td>
<td><a href="http://business.kaist.ac.kr">http://business.kaist.ac.kr</a> T. 82-2-958-3603 E. <a href="mailto:toodury@kaist.ac.kr">toodury@kaist.ac.kr</a></td>
</tr>
<tr>
<td></td>
<td>Techno-MBA</td>
<td>The First Full-time MBA in Korea/Case-based Teaching and Real Business Experience/World-class Study Environment/Global Leadership Program and Exchanges Programs</td>
<td>•</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Green Business and Policy Program</td>
<td>Green Business and Policy Program nurture green policy analysis in the areas of energy, environment, and climate change, pursuing objectives in green business and policy decision analysis based on an integrated understanding of technologies, policies, and markets</td>
<td>•</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
1. Life in Daejeon

Dormitory
All students are provided with dormitories on campus. Each room is shared by one or two students and is furnished with beds, closets, desks, and chairs. Residents share bathrooms, laundry rooms, and lounges. Students pay a dormitory fee of approximately 115,000 KRW per month.

Medical service
Minor wounds and illnesses are treated at an on-campus clinic for free. For more serious illnesses, high quality professional medical service is offered on campus at the KAIST Clinic Pappalardo Center.

Sports facilities
KAIST has excellent facilities for table tennis, tennis, soccer, racket ball, badminton, volleyball, and basketball. We also have swimming pools and fitness centers equipped with cycles, treadmills, barbells, etc.

Library
KAIST has two major libraries: the Main Library and the Undergraduate Branch Library. There are also a bookstore and a cafeteria on the first floor of the Main Library.

International Scholar and Student Services (ISSS)
ISSS supports international students with regard to their visa issuance/extension, school registration, housing, and orientation. ISSS also organizes various exciting activities, festivals, community services, etc.

- [http://isss.kaist.ac.kr](http://isss.kaist.ac.kr)
- Email: isss@kaist.ac.kr
- Tel: +82-42-350-2481~2

Restaurants
There are three cafeterias, some fast food restaurants, and cafes on campus. You will also find numerous restaurants located right outside of campus. KAIST also has an international kitchen. Many of our international students gather at this place to cook and eat together.

KAIST Language Center (KLC)
KLC offers language courses to improve the Korean and English skills of KAIST students and researchers. All of the classes offered by KLC are non-credit classes and tuition is charged for each class. Also, KLC provides English proofreading services and Korean-English translation services.

- [http://lang.kaist.ac.kr](http://lang.kaist.ac.kr)
- Email: star0103@kaist.ac.kr
- Tel: +82-42-350-8731~2
2. Life in Seoul (College of Business)

Dormitory
KAIST College of Business (KCB) students board at the on-campus dormitory. The three dorm buildings, Pajung, Sojung Hall and Haejung Hall are all located within 3-minute walking distance from each other and approximately 5-minute walking distance from the main buildings of the campus.

KCB students are mainly assigned in the Pajung Hall. The dorm rooms are designed for double occupancy. Each person is provided with a desk, a bed and a wardrobe. The bathroom facilities with shower booth are shared. It costs 160,000 KRW (approx. USD 160) per month.

Medical service
The Nurse's office is located on the 2nd floor of the Student Union Building. You can get medication for minor illness and injuries. There is nominal fee for purchase of medication.

Sports facilities
There are outdoor tennis and basketball courts near the dormitories, and an indoor fitness center (gym) is located on the 1st floor of Building 7 which is connected to SUPEX building. In addition, a newly built golf practice range is located on the ground floor of the Administration building (Building No. 1) and this facility is open to registered members only. The gym is open 24 hours located on the 1st floor. Lockers and shower rooms are also facilitated inside the gym.

Library
Unlike traditional libraries, the KAIST College of Business students' library is a digital multi-media library. This gives students and faculty members the advantage of being able to obtain necessary resources in the comfort of one's computer at home. The digital library is joined with the Cyber Hall, a facility where students have access to Internet 24 hours a day.

Restaurants
Student cafeteria serves Korean traditional / inter-national dishes. It is open Monday through Sunday providing lunch and dinner. Additionally, the Faculty Restaurant is on the 4th floor of the same building. Another place to eat is the Atrium located on 2nd floor of SUPEX building. It houses both a café and a restaurant and open hours are as below. You can buy simple breakfast such as sandwiches at the Atrium.

Office for Exchange Students
The External Affairs Center coordinates exchange & overseas programs. It also offers language programs to enhance students' English proficiency skills.

- Exchange Program jelee@business.kaist.ac.kr
- Language Courses hsl007@business.kaist.ac.kr

Tel: +82-2-958-3244(Exchange Program) & Language Courses jelee@kaist.ac.kr Tel: +82-2-958-3244
1. Student budget

Planning your enrollment at KAIST, you should be aware of the estimated expenses that you will incur. The average budget for a single graduate student living on-campus with no dependents budget is listed below. Students living off campus can expect living expenses to be 35% to 50% higher.

- **Non-tuition average expenses (2020, currency in KRW): 4,073,000/6 months**
  - Dormitory 690,000/6 months
  - Food 2,745,000/6 months
  - Transportation 200,000/6 months
  - Books and Supplies 150,000/6 months
  - Medical Health Insurance 288,000/6 months

<table>
<thead>
<tr>
<th>Tuition &amp; fees (2020, currency in KRW):</th>
</tr>
</thead>
<tbody>
<tr>
<td>Techno MBA 12,600,000/semester</td>
</tr>
<tr>
<td>Finance MBA 15,910,000/semester</td>
</tr>
<tr>
<td>Social Economy MBA 12,600,000/semester</td>
</tr>
<tr>
<td>Other departments 4,048,000/semester</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Entrance Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>none (for all departments)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Student union fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>34,000 (Optional)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Student Health Insurance</th>
</tr>
</thead>
<tbody>
<tr>
<td>48,000 /semester</td>
</tr>
</tbody>
</table>

2. KAIST International Student Scholarship

KAIST scholarship recipients are generally exempt from paying tuition and fees. A monthly allowance of 350,000 KRW (for master’s level) or 400,000 KRW (for doctoral level) and Medical Health Insurance fees will be supported by the recipient’s advisors/departments.

3. Earnings inside campus

There are opportunities for international students to make earnings inside campus. Wages are paid for research (RA), teaching (TA) or other work (Part time assistant, etc.) performed during enrollment. Students can apply for positions after the entrance.
THOSE WHO ARE NEWLY ADMITTED TO KAIST SHOULD SUBMIT APOSTILLE CERTIFICATES (DIPLOMAS & TRANSCRIPTS) WITHIN 15 DAYS AFTER THEY ARE ENROLLED TO KAIST. IF YOU HAVE SUBMITTED THESE DOCUMENTS PRIOR TO ADMISSION NOTICE, YOU DO NOT HAVE TO SUBMIT AGAIN.

Read the instruction carefully and prepare for the required certificates before you leave your country.

Public documents issued by public schools or institutions such as diplomas, transcripts, etc. should attach Apostille certificates. Public documents from private schools or institutions should have notarial attestations before applying for Apostille certificates. All of the documents should be written in English or Korean. If it is written in another language, it should be translated into English or Korean and notarized by a notary office before applying for Apostille certificate.

1. What is an Apostille?
Public documents, such as birth certificates, judgments, patents or notarial attestations of signatures, frequently need to be used abroad. However, before a public document can be used in a country other than the one that issued it, its origin must often be authenticated. The traditional method for authenticating public documents to be used abroad is called legalization. For this legalization process is frequently, slow, cumbersome and costly, a large number of countries all over the world have joined a treaty that greatly simplifies the authentication of public documents to be used abroad. This treaty is called the Hague Convention of 5 October 1961 Abolishing the Requirement of Legalization for Foreign Public Documents. It is commonly known as the Apostille Convention. The treaty reduces the authentication process to a single formality: the issuance of an authentication certificate by an authority designated by the country where the public document was issued. This certificate is called an Apostille.

2. In which countries does the Apostille Convention apply?
Click here to see the updated list of the countries where Apostille Convention applies.

※ If your public document was issued in a country where the Apostille Convention does not apply, you should submit a Certificate of Authentication issued by the Korean Embassy or Consulate in your country.

3. Where do I get an Apostille?
Each country that is a party to the Convention must designate one or several authorities that are entitled to issue Apostilles. These authorities are called Competent Authorities - only they are permitted to issue Apostilles.

Click here to see the list of all Competent Authorities designated by each country that has joined the Apostille Convention.

4. How much does an Apostille cost?
Many Competent Authorities do charge for Apostilles. The price among Competent Authorities varies greatly. For practical information of the prices that individual countries charge, see the information available here.

For further details, please see the website of the Hague Conference at www.hcch.net. The Hague Conference is the Organization that developed the Apostille Convention. All relevant and updated information about the Apostille Convention is available in the ‘Apostille Section’ of the Hague Conference website.

※ Note: KAIST graduates and applicants from university in Korea are exempt from Apostille Requirements.
※ Note: Students who graduated from Chinese universities can submit a credentials report of degree certificate and transcript issued by China Academic Degree & Graduate Education Development Center (http://www.cdgdc.edu.cn/) instead of Certificate of Authentication issued by Korean Embassy or Consulate in China.
FAQs

01 Application
Q. Is there any other way of application besides online application?
A. NO. Online application is the only way we provide.

Q. I want to apply for two different departments at the same time. Do I have to pay application fee twice?
A. NO. Applicants can apply for only one department and program for each admission period.

Q. I failed to finish online application and the web page indicates 'error page' whenever I try.
A. SORRY. Please email us at advanced.adm@kaist.ac.kr as soon as possible. We will help you to finish the application by the deadline.

Q. I applied to KAIST before but was not admitted. I would like to reapply. Do I need to pay the application fee again and go through the admission process?
A. YES. You must submit a complete application and pay the application fee.

02 Application Fee
Q. I paid application fee by credit card and it charges over KRW 80,000 or USD 80, what happened?
A. The suggested application fee doesn’t include transaction charge. If you transfer the application fee, you have to consider its remittance charge of international transaction.

03 English Proficiency Test
Q. I have IELTS overall score 6.5, but my writing score is 5.0. Is it acceptable?
A. YES. We accept IELTS test report if overall band score is 6.5 or higher.

04 Transfer Program
Q. I am currently enrolled in other graduate school. Do you admit transfer students?
A. NO. We do not have transfer program. You have to apply as a freshman student. We do have student exchange program instead. Please contact ‘International Relations Team’ (http://irt.kaist.ac.kr).

05 Recommendation Letters
Q. Do I have to send my letters of recommendation with all the required material by post?
A. No. The letters of recommendation are received by online application system. Please follow the instruction provided within the application.

06 Advising Professor
Q. To apply for master’s degree, should I contact a potential advising professor?
A. No. It’s optional for master’s degree applicants but highly recommended for doctoral degree applicants.

07 Global Korea Scholarship (GKS) Program
Q. Can I apply for Fall (Early / Regular) admission of KAIST and GKS program at the same time?
A. You can apply for the both programs. But for the GKS program, you have to meet both criteria announced by KAIST and GKS program.

08 Admission Requirements
Q. Can you tell me if I am qualified enough to be admitted to KAIST?
A. Qualification review is conducted by the committee of each department, and they will decide your admission and scholarship.
## LIST OF HONORS AND AWARDS
for International Graduate Enrollment

<table>
<thead>
<tr>
<th>No</th>
<th>Title</th>
<th>Rank</th>
<th>Date (yyyy/mm)</th>
<th>Level of Recognition (National / International)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please list up to five honors or awards you have obtained during university in order of importance. Each item below will be considered valid only when respective testimonial/evidence is submitted.

### Issuing Institution:

Name:  
Website:  
Email:  

**Explanation of the Award/Honor (up to 100 words):**

No | Title | Rank | Date (yyyy/mm) | Level of Recognition (National / International) |
---|-------|------|----------------|-----------------------------------------------|
1  |       |      |                |                                               |
2  |       |      |                |                                               |
3  |       |      |                |                                               |
4  |       |      |                |                                               |
5  |       |      |                |                                               |
Please use the checklist below as a reference to prepare for your application materials before sending them by post.

### Document Checklist

<table>
<thead>
<tr>
<th>No.</th>
<th>List of Documents</th>
<th>Reviewing Criteria</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Online Application Printout</td>
<td>Complete your application by paying the application fee. Check whether you have missed signing on the printouts.</td>
</tr>
<tr>
<td>2</td>
<td>Statement of Financial Resources Printout</td>
<td>Review whether the information in your online application and the supporting materials are identical</td>
</tr>
<tr>
<td>3</td>
<td>Certificate of Degree(s) or Diploma(s)</td>
<td>Organize in the following order: B.S. degree → B.S. transcripts → M.S. degree → M.S. transcripts</td>
</tr>
<tr>
<td>4</td>
<td>Transcripts</td>
<td></td>
</tr>
</tbody>
</table>
| 5   | English Proficiency Test (EPT) Report | - Please check your eligibility and available evidence  
  - EPT score report  
  - Degree in an English native country  
  - CTZ of an English native country  
  - For iBT score, please report through the ETS website (Institution code for TOEFL: 0195 *for GRE: 4558)  
  - For TOEIC, you have to send us in the original form |
| 6   | Curriculum Vitae | There is no designated form. |
| 7   | Identity Document of the Applicant | These documents are to check the citizenships of you and your parents.  
  - You can supplement with the certificate of the family relation/registration, the birth certificate, or any official document that indicates the citizenship of both your parents. |
| 8   | Identity Document of BOTH Parents |  |
| 9   | Certificate of Family Relation (가족관계증명서) or the Certificate of the Facts Concerning the Entry & Exit (출입국사실증명서) | ONLY for Korean Ethnicity |
| 1   | List of Honors and Awards | Optional |
| 2   | Employment Certificate |  |
| 3   | School Profile / Credit Rating System |  |